

2024 - 2025 Annual General Meeting of Liquorice Park Millennium Green Trust

14th April 2025, 7 pm

Draft Approval for
Public Circulation

Held – The Victoria, Union Rd, Lincoln

Present: Trustees; Phil Cragg (Chair), Richard Bayles (Treasurer), Alison Griffiths
Penny Toone, David Royle, Mel Marsh.
+ 8 members of the public (see list page 2)

		ACTION
1	Apologies	
	Isla Davies, Lucinda Preston (Councillor), Neil Murray (Councillor)	
2	Previous Minutes	
	2023/2024 AGM Minutes (held 30 th April 2024) were approved as a true record. Proposed: A Griffiths, Seconded: D Royle	
3	Matters Arising	
	None	
4	Chairman's Report	
	Overview of year – P Cragg gave an overview of the 23/24 year (Copy Attached, page 3) – No questions/issues raised	
5	Treasures Report	
	R Bayles presented the 2024-2023 end of year accounts. No objections raised. He then set out the 2023 – 2024 proposed projects and an analysis of the financial risks (Copy Attached, page 5).	
	Financial summary document will be added to the park's web site once the provisional minutes have been approved.	RB
	Question raised over potential donation from the "Hole in the Wall" fund). We are aware it is likely but didn't mention in report as we've not received it yet.	
	Question raised over potential use of QR codes to enable visitors to donate directly when they are visiting the park. PC replied he is intending to raise the issue at the next Trustee meeting.	
6	Volunteer Report	
	A Griffiths presented the report (Copy Attached, page 8). No questions/issues raised	

	Gabby Wright was invited to say a few words regarding the use of the park by The Network. She thanked the park and all agreed that the interaction with the park and it's volunteers was helping the young adults immensely, as well as bringing joy to the volunteers when seeing their progression.	
7	A.O.B / Discussion	
	M. Marsh gave a brief update on the planned Open day and distributes a number of posters.	
	P Cragg asked what the views were on the current balance of the park. All agreed it was looking good, especially with the new improved pond. Some concern over drug dealers which HUHRA are taking up with the police.	
8	Meeting Closed approx. 7:45 PM	
9	List of Public Attendees.	
	<div> Liza Hamzeh Helena Buckle Jo Emerson (HUHRA) Christine King </div> <div> Paul Griffiths Sue Parker Beatrice Kelly (HUHRA) Gabby Wright (The Network) </div>	

RB 15/4/25

Chairman's report AGM 2025

This is my seventh AGM as Chairman and the AGM an opportunity for us all to reflect on what a lovely resource Liquorice Park is to our community . Whether we enjoy a stroll through it or prefer to sit and ponder, it fulfils an important role in the wellbeing of all of us ,young and old . I hope that you have been able to get to the park regularly and enjoy all that it has to offer .

The past year

The hard work undertaken over the last year in the Park by all the volunteers has really paid off and, in my opinion, I cannot recall a time when the park has ever looked better . With the paths maintained so well , it provides everyone with an opportunity to explore , listen to the birds and enjoy the plants and wildlife .

We have taken over responsibility for the maintenance of the allotment next to the Southern entrance. A lot of work has been done to clear the area of dangerous rusty metal and other hazards . We hope that over the course of this year that the area will become safe to add to the main park areas for the public to enjoy .

In addition to the day to day management of the park the trustees have been able to arrange for the resurfacing of the Performance area and also some necessary but expensive repairs to the Southern boundary wall next to the Bus stop .

Unfortunately, one of our trustees , Penny Sykes , had to step back from her involvement with the Park due to illness . We are delighted that after treatment Penny has now been able to return to her duties as a trustee . It is lovely to see her again around the table at our meetings .

Hellos

All the trustees were delighted when Mel Marsh accepted our invitation to become a trustee . Those of you that know Mel know that she is a "tour de force " and we are in no doubt that she will add huge value to the park over the coming years . She is already organising our Open day which will take place on the 29th June and will be a great chance for all the community to get together .

Goodbyes

The year has also been marked by some sadness . One of our stalwart trustees Dudley Thomson died at the end of 2024 . Dudley was a founding trustee of the Park and was a driving force in the park during his many years as a trustee , including a long period as chair. Even after his retirement from the trust I would often ring him to seek his advice on issues and he was always there with a sage opinion . We will all miss him .

Trustees

As ever I want thank sincerely my fellow trustees for all their hard work which they do , without pay and out of their sense of community .This year, I want to give particular thanks to Richard Bayles. Richard is not only our treasurer but he is always there to do the jobs that otherwise would get overlooked . Whether it is emptying the rubbish bins or repairing the wooden steps with Paul Griffiths , you can rely on Richard to get things done , without fuss and well . He has the rare quality of someone who just gets on with things and never complains. We are very lucky to have him .Thank you Richard .

Volunteers

I also want to thank the many volunteers who work tirelessly and enthusiastically for the benefit of the park. I am proud that we have volunteers from right across the community, young and not so young, working together and having fun. Long may it continue .

Finally, a big thank you for everyone who has come this evening . The Park exists for the community and it is lovely to see you all here tonight to show your support . We do value it very much .

Phil Cragg Chair 13.4.2025

Liquorice Park Millennium Green Trust



Annual Accounts - 1 April 2024 to 31 March 2025

Brought forward

Co-operative account	£7,272.73
Petty cash	£99.25

Income

Personal / cash donations	£120.00
Lush Charity Pot Event	£331.37
PayPal Giving Fund	£68.56
Community Open day Donations	£815.63
Pety Cash Transfer	£44.26

Expenditure

WaterRates	£75.87
Insurance	£268.06
Step Repairs	£352.80
Shed Roofing	£90.00
Signs	£166.80
Performance Area refurb	£3,029.42
Open Day expenses	£156.00
Gen Sundries etc.	£55.07
Pond Liner	£253.49
Water Tap Installation	£148.74

Petty Cash Purchases	£52.99
Petty Cash Closure	£44.26

Donated Item Contributions	£96.00
----------------------------	--------

Donated Items Inventory	£96.00
-------------------------	--------

Income via PayPal account	£58.56
---------------------------	--------

From PayPal to main Account	£58.56
-----------------------------	--------

Carry Forward

Co-operative Account	£4,048.30
Petty cash	£0.00
PayPal Account	£10.00

Totals	£8,906.36	£8,906.36
---------------	------------------	------------------

Notes:

- Overall Income for year = £1372
- Overall outgoings for year = £4596
- Surplus / Deficit for year = -£3224

Ring Fenced Monies

- £1000 for Viewing Platform Materials.
- £1000 for Operating contingency (in line with Charity Commission guidance).
- £500 emergency operating pot

Liquorice Park Millennium Green Trust

2024 - 2025 End of Year Financial Accounts Report

Accounts – Over the last financial year the accounts show an overall decrease in funds of £3224, with the final figures being:

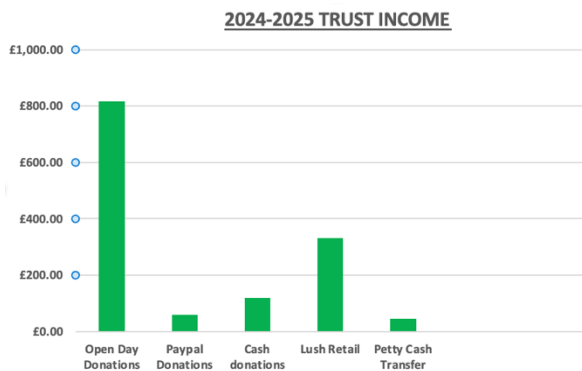
Co-op account £4048

Petty Cash £0

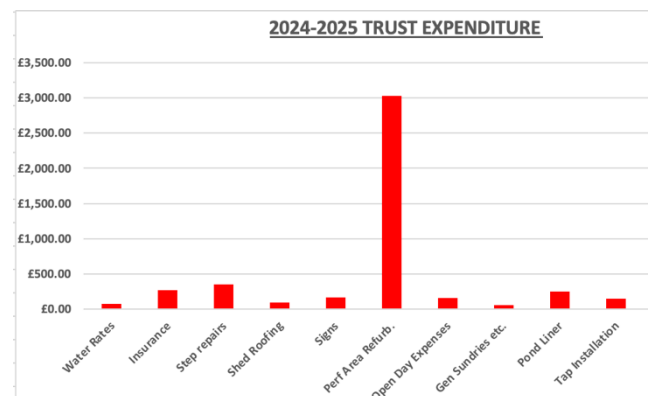
PayPal Account £10

This shows a reasonably healthy balance for FY25/26. It should be noted that we have ring fenced £2500 for future projects and contingencies (see later).

Incomes (£1372) – The biggest income this year was £816, from the Open day, which was a great success. We also received £331 from Lush with their Charity Pot Event and £189 from cash and Paypal donations.



Expenses (£4596) – The biggest expenses were £3030 for Performance Area refurbishment, £352 on step repairs, £252 on pond materials, £167 on signage, £90 on shed roofing, £268 for public liability and indemnity Insurance, £148 for water taps, £156 for Open day expenses, £76 for water rates & £55 on General Sundries.



Donations in Kind (£96) - Non-monetary donations are recorded and added to the accounts. The total figure is shown on both sides of the accounts as Contributions and Inventory. This year's donations were made up of several smaller donations (Tools, Plants, Petrol, Wood).

As always, many thanks to all those contributing to the park finances, both monetary and non-monetary. Without this support we could not maintain the park.

Ring Fenced Monies (£2500) – Comprising

- £1000 ring fenced for Viewing Platform repair / replacement. Made up from previous donations.
- £1000 ring fenced for operating reserve (see applicable heading below).
- £500 ring fenced for possible emergency costs (tree surgeons for example). Note – Trustees agreed not to add to this fund during FY24/25.



Operating Reserves - The agreed minimum amount that we should hold in the current account to cater for unforeseen circumstances is £1000. At the end of the 2023-2024 year this was achieved.

Equipment – Cost of equipment owned by the Trust is estimated to be approximately £453.

Future, Year 2025-2026, as of 1/4/2024

General

At start of year, excluding ring fenced monies we have approx. £1550 of funds for general park use. From this if we take the planned spend (Insurance, water rates, repairs allocation, refreshments etc) into account, we currently have approx. £200 un-allocated.

Income

Grants / funding will be applied for as opportunities / needs arise.

Potential income sources:

- Planning 25th Anniversary open day - 29th June 2025.

Major Expenditure

Several major projects have been highlighted (Planned and un-planned)

- Yarborough Rd Lower Retaining wall requires replacement. Need to obtain quotations to understand the scale of what will be required – NOT FUNDED
- Replacement / Repair of Viewing Platform. Currently £1000 ringfence for materials – ONLY PART FUNDED
- Step repairs (mainly topping up, although we are suffering water damage to the western steps). Currently £300 FUNDED

Financial Risks

- All current on-going & planned projects (excluding Yarborough Rd lower retaining wall and Viewing Platform) are all considered to be within our current financial capability and therefore low financial risk.
- Retaining Wall; Concerns over the integrity of the lower eastern end section of the Yarborough Rd boundary wall are high financial risk. Long term future expenditure therefore currently unknown and will be outside of our current financial capabilities. Expenditure would require specific fund raising. Required work pack has been created to aid quotations/fund raising.
- Viewing Platform; Initially £1000 ringfenced to cover repair materials however main structure is believed to be rotten and a complete replacement is now being considered. It is therefore considered a high financial risk and specific additional funding will be required.

LIQUORICE PARK MILLENNIUM GREEN TRUST

AGM 14TH APRIL 2025

VOLUNTEERS REPORT – Alison Griffiths (Volunteers Co-ordinator)

The Park Continues to be well supported volunteers working to maintain the park. Also help from the City Council and Carholme Councillors, funding bodies and the community in general.

The twice-weekly sessions average 6-8 volunteers with Wednesdays being the most popular with numbers as high as 13. The age range is from 17 to 80 proving that being outdoors in a green space is beneficial for everyone. It is both a “green gym” and opportunity to socialise and learn new skills.

A lot of effort has been put in to keep the pathways clear and well covered with woodchip. Dead hedges have been created and maintained and a larger wildlife pond created.

An increased number of young volunteers are a result in a partnership with The Network – an organisation which supports young adults into employment. This is working well for all concerned.

Efforts to keep the park safe are ongoing – mainly maintaining the many steps. With self-compacting gravel at almost £200 per bulk bag, this is a costly exercise and requires skills and very hard physical work. I would like to give a special mention to our step repairing team led by Trustee Richard and volunteer (or volunteered husband) Paul Griffiths.

Every volunteer plays their part – they are invaluable and fairly inexpensive to keep when they will carry out a morning’s work for a hot drink and a piece of cake or a biscuit and they even bring the cake!

I know each and every Trustee is extremely grateful for everything the volunteers do and look forward to the year ahead being as satisfying and successful as the last.